

**Local Community Safety Partnership Sub Committee meeting minutes**

<b>Name:</b> Wicklow Local Community Safety Partnership Sub Committee	
<b>Date:</b>	12 <sup>th</sup> January 2026
<b>Time:</b>	6.00pm
<b>Venue:</b>	Wicklow County Council- Wurzburg Room
<b>Attendance</b>	Stephen Kearon Yvonne O'Neill Michael Nicholson Superintendent John Fitzgerald Selena McKenzie Cllr Tom Fortune Cllr Ned Whelan  Patricia Carmody Lorraine Horan
<b>Quorum:</b>	YES
<b>Apologies:</b>	Ciara Perks
<b>1. Declaration of Interest:</b> No	
<b>2. Confirmation of minutes of previous meeting:</b> N/A	
<b>3. Matters Arising:</b> N/A	
<b>Welcome and Apologies</b>	Cllr Tom Fortune welcomed the members Apologies were noted
<b>General Discussion</b>	Cllr Fortune met and had a very informative discussion with Derek Hughes.  Cllr Fortune to meet Martina Maloney (former Longford chair) National Office Meeting on Feb 5 (Chairpersons, Coordinators, Administrators) to strengthen the steering group plan.  <b>Governance &amp; Structure Proposal:</b> Quorum for decision making - 5 Steering group meeting monthly. Committee meeting bi-monthly ToR and SO's to be drafted  <b>Key Objectives:</b> Make people feel safe. Support each other; everyone adds value.
<b>Janine Bartley – Coordinator Longford LCSP</b>	Longford Community Safety Plan Presentation
<b>Consultation Planning</b>	It was agreed the consultation process would include

	<ul style="list-style-type: none"> <li>town halls</li> <li>written submissions/questionnaires</li> <li>seek invitations to meetings/gatherings of community groups, organisations and committees to consult with their members</li> <li>Ongoing short public surveys – 5mins</li> <li>Target TY students – through the KWETB or ASTI</li> <li>Attending festivals/events</li> <li>Thematic consultations</li> <li>Use data from existing plans i.e. rural safety, and surveys i.e. planet youth</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>Everyone to make a list of all the groups/organisations/committees they are involved in or have connections to and send to the Coordination team.</li> </ul>
Plan Adoption Timeline:	<ul style="list-style-type: none"> <li>Thematic/priority areas to be agreed on by end of Feb</li> <li>Consultations beginning in March</li> <li>Public consultations in May &amp; June.</li> <li>Draft plan before Partnership at October 2026 meeting.</li> <li>Adoption at December 2026 meeting.</li> </ul>
Funding	<ul style="list-style-type: none"> <li>€25,000 from WCC + €10,000 from Dept of Justice to engage facilitator and write the plan</li> <li>Funding for Merchandise to distribute at public consultations: ideas discussed - Hi-Vis jackets, personal alarms, emergency numbers booklet</li> </ul> <p>Action: Patricia to research facilitators used in pilot plans</p>
Mission statement	<ul style="list-style-type: none"> <li>Vision and Mission statements discussed.</li> </ul> <p>Action: To be brought before the Partnership for adoption on the 19<sup>th</sup> Jan</p>
Meeting concludes	19.34pm
Next Meeting Date:	
Venue:	Wicklow County Council- Wurzburg Room
Prepared by	Patricia Carmody
	Local Community Safety Partnership Coordinator
Adopted by Wicklow Local Community Safety Partnership Sub Group	

Chairperson Signature	
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**MEMBERSHIP ATTENDANCE LOG**

<b>NAME SURNAME</b>	<b>Representative Body</b>	<b>In Attendance Yes/No</b>
Yvonne O'Neill	PPN Greystones MD	Yes
Ciara Perks <del>MARTIN</del>	PPN Wicklow MD	No
Cllr Ned Whelan	Bray East MD	Yes
Cllr Tom Fortune	Greystones MD	Yes
Michael Nicholson	Wicklow Co Council	Yes
Superintendent John Fitzgerald	An Garda Síochána	Yes
Selena McKenzie	IFA	Yes
Stephen Kearon	PPN Arklow MD	Yes

Tom Luke  
CHAIR

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